



FISHBOURNE PARISH COUNCIL

NOTICE OF A MEETING OF THE FISHBOURNE PARISH COUNCIL FINANCE COMMITTEE
TO BE HELD ON **FRIDAY 9 APRIL 2026** COMMENCING AT **2pm**

AT THE FISHBOURNE CENTRE, BLACKBOY LANE, PO18 8BE

ALL MEMBERS OF THE FINANCE COMMITTEE ARE HEREBY SUMMONED TO ATTEND

Members of the public are welcome to attend

A G E N D A

1. To receive apologies for absence
2. Disclosure of interests, if any
3. Public questions on matters on the agenda
This is limited to 10 minutes to allow members of the public to a) make representation b) answer questions c) give evidence related to business to be transacted.
4. **Banking.** To confirm signatories and review and recommend approval for payment [the standing orders /direct debits](#); [annual subscriptions](#) and [regular payments over £1000](#).
5. [Review of Reserves.](#)
6. [Review of End of Year Accounts and performance against the budget.](#)
7. Review of internal controls including [risk assessment](#).
8. Review of [Assets](#).
9. Review of [Insurance](#).
10. Review of [Financial Regulations](#).
11. **Annual Governance and Accountability Return Review**
 - 11.1 [Accounting Statements 2025-26](#)
 - 11.2 [Explanation of variances](#)
 - 11.3 [Breakdown of reserves held](#)
 - 11.4 **GDPR requirements:**
 - 11.4.1 Confirmation of generic email
 - 11.4.2 Review of website accessibility ([WAVE report](#)) / [privacy notice](#) / [accessibility statement](#)
 - 11.4.3 To consider recommending approval of the linked [IT Policy](#) to replace existing.
12. **Recommendation to the Full Council.**

Signed:

Lucy Wright

Clerk/RFO to Fishbourne Parish Council

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Date: 1 April 2026