



## FISHBOURNE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday  
18 February 2026 at 7pm held at the Fishbourne Centre, Blackboy Lane, Fishbourne

---

Present: Cllr. L. Hunter (Chair), Cllr. H. Marshall (Vice Chair), Cllr. R. Bates, Cllr. D. Copestake, Cllr. G. Mason, Cllr. R. Burgess and Cllr. P. Stone.  
In attendance: Mrs. L. Wright [Clerk to the Council/RFO], D/Cllr. A. Moss and 4 members of the public

---

**26/17 Apologies for absence.** Cllr. Hand sent his apologies and reasons for absence which were accepted by the Council. D/Cllr. Johnson and C/Cllr. Joy also sent apologies.

Cllr. Burgess declared an interest in the following item, as his father was one of the applicants, and left the room.

**26/18 Casual Vacancy**  
The Council considered two applications for the vacancy and resolved to co-opt Carol Thompson as Councillor. The acceptance of office was duly signed and counter-signed by the Clerk and Cllr. Taylor took her place at the meeting table.

Cllr. Burgess returned to the meeting.

**26/19 Declarations of interest by Councillors on any of the agenda items**  
Cllr. Hunter declared an interest in agenda item 9.1.5 *FB/26/00209/FUL. Fishbourne Centre Blackboy Lane Fishbourne. Proposed 2 no. padel courts* because she is an ex-officio trustee of the Fishbourne Playing Fields Association who owns the land.

**26/20 Minutes of the meeting held on 21 January 2026**  
It was unanimously resolved to approve the minutes of the meeting and the Chair duly signed them as an accurate record.

**26/21 County Councillor's Report**  
C/Cllr. Joy was absent.

**26/22 District Councillors' Report**  
Reports from the Harbour Villages' Councillors had been received by Councillors prior to the meeting concerning: outcomes of Cabinet and council meetings; free laser show; Renters Right Act coming into force in May; food waste recycling being rolled out; ongoing coastal clean-up following container spill; Novium exhibitions; central government's intention to allow local transport authorities to prohibit pavement parking; and EV charging points being installed in Council car parks. Councillors wondered whether the prohibition of pavement parking could be used to improve the situation outside Cornelius House.  
D/Cllr. Bates reported that officers had thoroughly gone through the new National Planning Policy Framework and had responded to the consultation. There are some areas which have not been covered and the Council might seek to address these gaps through the Neighbourhood Plan.

**26/23**

**Clerk's Report**

All Village Voice advertisers have been invoiced and all slots are now full except one, which is also potentially taken.

The Clerk has confirmed Diane Shepherd to speak at the Annual Residents meeting about Local Government Reorganisation and has cancelled Louise Barnetson from the Arun Rivers Trust who was also booked to speak.

The SID on Main Road / Woolpack is becoming unreliable. There is a spare SID, so replacing it is not a problem. Volunteers are still needed to charge batteries and move the SIDs in Clay Lane and Salthill Road. It was decided to advertise this in Village Voice. **LW**

Cllrs. Hunter and Mason to attend a 'Friends of the Foodbank' open house on 5 March 2-3pm.

The Clerk received a report from a resident regarding the poor state of Old Park Lane from Beggar's Roost to the junction at the A259 and has reported this to Highways.

WSALC is holding a Chairs Forum on the 24th February at 7pm on Zoom.

CDC is holding training on the Code of Conduct. Councillors are encouraged to attend.

A talk on the River Lavant is being held Friday 20th March, 18.45 – 20.45 at Lavant Memorial Hall.

Tickets are £10.

The Police have sent out a monthly newsletter.

SGN intends to close Stockbridge Road from the junction of the A27 to its junction with Grosvenor Road from the first week in October (exact date TBC with council) for a duration of 7 weeks.

Standing orders were suspended to allow discussion with members of the public.

**26/24 Questions from members of the public.**

A member of the public reported the poor state of the road in Newport Drive.

A member of the public volunteered to help with maintaining the pond in the Playing Field. He was given Cllr. Mason's details to liaise with him after the meeting. **GM**

Standing orders were reinstated.

Due to his role as District Councillor on the Planning Committee Cllr. Bates took no part in the discussion or votes on any planning applications.

**26/25 Planning**

**26/25.1 Planning Applications**

The Clerk to submit the agreed responses to the Local Planning Authority. **LW**

26/25.1.1 FB/26/00144/REM. Land To The West Of Centurion Way; Land At Bishop Luffa School; Land At And Adjoining Westgate And; Land To The North-east Of Old Broyle Road And St Pauls Road, Chichester.

All outstanding Reserved Matters for the erection of 149 dwellings with associated parking, landscaping, open space, including equipped play space, and associated works on Parcel 1 (phases 1 and 3), pursuant to permission 22/01485/OUTEIA

AGREED RESPONSE – NO OBJECTION. Comment: Fishbourne Parish Council wishes to maintain its position that the Clay Lane entrance must not be opened up to the site as a whole.

26/25.1.2 FB/25/03076/FUL. St Peter And St Marys Church Fishbourne Road West Fishbourne. Electrical box to side elevation.

AGREED RESPONSE – SUPPORT

26/25.1.3 FB/26/00134/DOM. Harmony 20 Appledram Lane South Fishbourne. Harmony 20 Appledram Lane South Fishbourne. Removal of garage. Proposed single-storey rear/side extension with associated internal and external alterations. Proposed detached garage - (Variation of Conditions 2 (Permitted Plans) and 4 (Materials) of Planning Permission FB/25/01580/DOM to omit solar array to south elevation, revised utility and log store roof and revised fenestration to store. Alterations to footprint of garage, alterations to garage roof from pitched to flat, and material changes from render to brickwork.

AGREED RESPONSE – NO COMMENT

26/25.1.4 FB/25/02940/DOM - FB/26/00267/DOM. 20 Mosse Gardens Fishbourne. Single-storey rear extension and revised fenestration.

AGREED RESPONSE – NO COMMENT

Cllr. Hunter left the room for the following item and took no part in the discussion or vote.

26/25.1.5 FB/26/00209/FUL. Fishbourne Centre Blackboy Lane Fishbourne. Proposed 2 no. padel courts.

AGREED RESPONSE – NO COMMENT

Cllr. Hunter returned to the meeting.

## **26/25.2 Planning Decisions**

The following decisions by the Local Planning Authority were noted:

26/25.2.1 FB/25/02785/DOM - Mr and Mrs Pullen. Meadows Clay Lane Fishbourne. Retrospective s73a erection of a car port, boundary fencing and gate.

FPC – NO OBJECTION. Comment: The Council is happy with this structure. CDC - PERMIT

26/25.2.2 FB/25/02901/LBC - Mr & Mrs A Hinton. Mermaid Cottage Main Road Fishbourne. Broadband-internet connection.

FPC – NO COMMENT

CDC – PERMIT

26.25.2.3 FB/25/03052/LBC - Ms Jane Flemming. Pendrills Mill Lane Fishbourne. Internal and external alterations and repairs, construction of a new single storey extension, demolition of existing single storey extension and replacement with new glazed entrance. Removal of existing rear outbuilding. (S73 variation of condition 2 of permission 21/02210/LBC - amendments to single storey garden room extension).

FPC – NO COMMENT

CDC - PERMIT

26.25.2.4 FB/25/03063/DOM - Ms Jane Flemming. Pendrills Mill Lane Fishbourne. Internal and external alterations and repairs, construction of a new single storey extension, demolition of an existing single storey extension and replacement with new glazed entrance. Removal of existing rear outbuilding. (S72 variation of condition 2 of permission 21/02209/DOM - amendments to single storey garden room extension).

FPC – NO COMMENT

CDC - PERMIT

26.25.2.5 FB/25/03071/TCA - Mr Tim Gleeson. St Peter And St Marys Church Fishbourne Road West Fishbourne. Notification of intention to remove 1 no. hedge.

FPC – NO COMMENT

CDC – NOT TO PREPARE A TPO

26/25.3 NM/24/02724/OUT - Land At And Adjacent To Wheatlands South Of Lagness Road

The Council noted a reply from Tony Whitty to the Council's complaint about the decision to grant planning permission outside Local Plan policy. He explained that the Government's demand for an extra 20% on top of the existing housing supply was affecting the balance of the Council's decisions, but that this decision did not establish a policy or precedent.

26/25.4 The Council asked the Clerk to write to Govia Thameslink Railway expressing concern over its decision to start charging for the Bosham station carpark, which may have a knock-on effect with people parking in Fishbourne roads to avoid paying at Bosham.

**LW**

26/25.5 The Council noted that the section of KCIII England Coast Path from South Hayling to East Head officially opened on 4 February. The Clerk was asked to report that the sign to the Coast Path in Mill Lane has been knocked and is at an angle.

**LW**

1 member of the public left.

## **26/26 Travel and Transport**

### **26/26.1 Community Highways Scheme in Clay Lane**

The Clerk has not received a reply from C/Cllr. Julian Joy and will chase this up.

**LW**

### **26/26.2 Traffic Regulation Orders (TRO) at junction of Newport Drive and Salthill Road**

A resident had requested a further stretch of yellow lines on the north side of Newport Drive on the corner, because people are parking there and causing a dangerous obstruction. The Council agreed

to include this in the TRO request and the Clerk was asked to reconsult with residents and submit the application. **LW**

26/26.3 The Council had received a request from a member of the public for support in an application for a pedestrian crossing north of the railway line in Salthill Road, however more investigation needs to be carried out before any decision can be made and the gentleman concerned has agreed to contact C/Cllr. Joy in the first instance to see what might be possible.

## 26/27 The Public Realm

### 26/27.1 Village Gateway Working Group

The group will meet once all members have availability. **GM/LH/DC**

### 26/27.2 Soldier Silhouettes

The Council discussed the purchase and installation of silhouettes and it was agreed that Creek End would be the ideal location. There is no budget for this project but currently roughly £4500 available in earmarked reserves, which could be transferred to the general reserve to cover the cost. There was a discussion as to whether a grant could be found to help fund this project. **LW**

It was decided to install two silhouettes at Creek End and for the Clerk to obtain purchase and installation quotes and the relevant Highways licence. **LW**

Cllrs. Marshall, Mason, Hunter, Stone and Taylor to look at the site and decide on an exact location. **HM/GM/LH/PS/CT**

### 26/27.3 Public Space Protection Order – Dog Control (PSPO)

The Council noted that the District Council is contacting the landowners of Emperor Way and the path by the Millstream with a view to including these areas in its Public Space Protection Order – Dog Control (PSPO) (October 2026). A formal consultation will follow.

## 26/28 Annual Residents' Meeting

The Clerk was asked to confirm the booking for 16 April and to liaise with the Centre about serving refreshments. **LW**

The speaker has been confirmed.

The Clerk was asked to invite local organisations to hold a stall and to arrange for a stall with information on the food recycling service. **LW**

The meeting agenda is to be displayed on the front cover of Village Voice. **LW**

## 26/29 Finance

26/29.1 The Council noted that the accounts were checked and the bank reconciliation at 31.1.26 was checked and signed by Cllr. Marshall. The Council agreed the reconciliation.

### 26/29.2 Payments and Receipts

26/29.2.1 The Council noted the following payments for January totalling £3524.98

Date paid	Payee name	Transaction details	Amount paid
2.1.26	WSCC Pension Fund	Clerk's pension December	389.99
2.1.26	The Fishbourne Centre	Room and office hire	51.25
5.1.26	HMRC	Clerk's Tax and NIC 3rd quarter	971.42
5.1.26	Chalkwood IT	IT services January	90.51
15.1.26	DM Payroll Services	Payroll 2nd half	79.20
15.1.26	Garraway Gardening	Gardening January	312.50
22.1.26	BWP Creative Ltd	Website domain renewal	36.00
27.1.26	L Wright	Clerk's salary January	1388.11
27.1.26	Society for Local Council Clerks	Annual membership	200.00
31.1.26	Unity Trust Bank	Service charge	6.00
		<b>TOTAL</b>	<b>3524.98</b>

26/29.2.2 The Council noted receipt of £430 into the bank in January in respect of Village Voice advertising.

- 26/29.3 The Council noted the reduction in Unity Trust's gross interest rate on the savings account from 2.1% to 1.95%.
- 26/29.4 The Council noted it no longer has the General Power of Competence now that fewer than two thirds of the Council are elected members. The Clerk explained that this limits the Council actions.

**26/30 The Fishbourne Centre**

- 26/30.1 The Centre had requested a donation towards construction costs to create more office space. The Clerk explained that she had consulted with the auditors and that their opinion was that Parish Councils do not usually donate to limited companies and that this project would not be of benefit to the community. Acting on this advice the Clerk did not advise that the Council donated to this project as it was outside its power to do so. The Council accepted this advice and resolved not to grant the donation. The Clerk was asked to inform the Centre Directors. **LW**
- 26/30.2 No Councillors volunteered to represent the Council on the Centre board. This post is due for allocation at the May meeting.

**26/31 Reports**

- 26/31.1 The Fishbourne Centre (TFC):** TFC has put a business proposal to refurbish the Centre to the FPFA, who has agreed to provide funding. The aim is to attract more users to the Centre.
- 26/31.2 Fishbourne Playing Fields Association (FPFA):** The AGM will be held on 19 February.
- 26/31.3 Meetings with outside bodies:**
- 26/31.3.1 Bournes Forum: Dr. Richard Austin gave a presentation on the Harbour Management Plan. The new habitat creation scheme was mentioned and Dr. Austen praised the way that Fishbourne Parish Council worked with the Conservancy on this project.
- 26/31.3.2 All Parishes Meeting discussed LGR; Devolution; Renters Rights Act; Food recycling.
- 26/31.3.3 Planning Training was attended by Cllr. Marshall. It concentrated on the challenge of delivering an extra 20% of housing next year.
- 26/31.3.4 CDALC: the importance of resilience plans was discussed and also the fact that Parish Councils might need to fund their own elections if they are out of phase with the new mayoral and unitary elections.
- 26/31.4 Parklands & Fishbourne Flood Protection Group**
- The ditches are being cleared by a contractor.
- D/Cllr. Moss reported that he had written to Southern Water about the disturbance to residents on Apuldram Lane South with the constant stream of sewage tankers taking sewage to the Waste Water Treatment Works. He had also written to Highways about the flooding in Clay Lane. Cllr. Burgess added that flooding on the A27 had also been very dangerous recently.

**26/32 To note the next Full Council meeting will be on Wednesday 18 March.**

The meeting closed at 8.51pm

Signed

Date