



## FISHBOURNE PARISH COUNCIL

MEMBERS OF FISHBOURNE PARISH COUNCIL ARE HEREBY SUMMONED TO A MEETING OF FISHBOURNE PARISH COUNCIL TO BE HELD ON **MONDAY 17 FEBRUARY** COMMENCING AT **7pm** AT THE FISHBOURNE CENTRE, BLACKBOY LANE, PO18 8BE  
***Members of the public are welcome to attend the meeting (proceedings may be recorded)***

### A G E N D A

1. To receive apologies for absence.
2. To confirm the accuracy and sign the minutes of the meeting held on 20 January 2025.
3. Disclosure of interests, if any.
4. County Councillor's Report.
5. District Councillors' [Report for February](#).
6. **Police Report:** to receive the [report](#) and to consider writing to the Police with [concerns regarding e-scooters and e-bikes](#).
7. [Clerk's Report](#).
8. **Questions from members of the public present or submitted to the Clerk in writing on items on the agenda** (limited to 10 minutes).
9. **Planning**
  - 9.1 **Planning Applications.** The Clerk to submit the agreed response to the Local Planning Authority.
    - 9.1..1 [FB/24/02410/FUL](#) - Hillier. Hillier Garden Centre Main Road Bosham. Demolition of existing garden centre and erection of replacement garden centre with outdoor plant sales areas and ancillary, restaurant, concessions and associated access, parking and landscaping.
    - 9.1..2 [FB/24/02658/DOM](#) - Mr And Mrs Hillary. Westfield Mill Lane Fishbourne. Remodel and alteration works including first floor rear extension and front and rear dormer windows to existing roof accommodation - Application under Section 73 to vary Condition 3 (approved plans) of householder permission FB/21/03215/DOM (APP/L3815/D/22/3298444) amendments to dormer and window sizes.
    - 9.1..3 [FB/25/00015/DOM](#) Dr A Meyer. Estoril Main Road Fishbourne. Erection of 1 no. garage and movement of fence and gate.
    - 9.1..4 [FB/25/00041/PLD](#) - Mr William Allan. Kingscroft 48 Deeside Avenue Fishbourne. Single storey side extension.
    - 9.1..5 [FB/25/00144/DOM](#) - Mr Peter Singleton. 3 Blakes Cottages Main Road Fishbourne. Single storey rear extension including 3 no. skylights and additional 1 no. window to 1st floor.
    - 9.1..6 [FB/25/00071/DOM](#) - Mr and Mrs Kirk. 3 Orchard Cottages Clay Lane Fishbourne. Single storey side/rear extension following removal of outbuilding.

The Fishbourne Centre, 46 Blackboy Lane, Fishbourne, Chichester, PO18 8BE

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings.

- 9.2 **Planning Decisions**  
A list of decisions has been distributed to Councillors before the meeting and is available from the Clerk on request.
- 9.3 To note [changes to Southern Water's surface water management policy](#)
- 9.4 To receive information regarding Lawrence Farm (east of Apuldram Lane South)
- 9.4 Any other planning matters.
10. **Devolution – [update](#).**
11. **The Local Plan:** update
12. **Neighbourhood Plan:** to consider a [document of options](#) from Cllr. Hand and to make any appropriate decisions.
13. **The Public Realm**
- 13.1 **Benches at Creek End**  
To consider quotes for bases and installation and the cost of supply for two Elwood benches and to resolve to install.
- 13.2 To consider quotes for [sanding down and repainting the bus shelter](#) at Appledram Lane South.
- 13.3 **Path surfacing at Fishbourne Meadows.** To consider any comments.
- 13.4 **A27 Underpass.**  
To receive a complaint about the condition of the underpass and to take any appropriate action.
14. **School Parking:** to receive [a report](#) on the current situation and to take any appropriate action.
15. **Finance**
- 15.1 Approval of the accounts and [bank reconciliation as at 31 January 2025](#)
- 15.2 Payments and Receipts:
- 15.2.1 Payments - ratification of [payments made in January.](#)
- 15.2.2 Receipts - to note that in January £427.50 was received into the bank: £50 in respect of debt repayment and £377.50 in respect of Village Voice advertising.
- 15.3 To note that a grant for p to £250 is available for VE or VJ day celebrations from CDC.
16. **Reports:**
- 16.1 **The Fishbourne Centre:** a report from the representative and to receive notice of intended cancellation of the date booked for the June meeting.
- 16.2 **Fishbourne Playing Fields Association.**
- 16.3 **Meetings with outside bodies:** Bournes Forum; All Parishes Meeting
- 16.4 **Parklands and Fishbourne Flood Protection Group.**
17. **To note the next meeting of the full Parish Council will be on 17 March at 7pm in the Fishbourne Centre.**

Signed: *Lucy Wright*

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**Date: 12 February 2025**