



## FISHBOURNE PARISH COUNCIL

MEMBERS OF FISHBOURNE PARISH COUNCIL ARE HEREBY SUMMONED TO A MEETING OF FISHBOURNE PARISH COUNCIL TO BE HELD ON  
**MONDAY 20 JANUARY COMMENCING AT 7pm**  
AT THE FISHBOURNE CENTRE, BLACKBOY LANE, PO18 8BE  
***Members of the public are welcome to attend the meeting  
(proceedings may be recorded)***

### A G E N D A

1. To receive apologies for absence.
2. To confirm the accuracy and sign the minutes of the meeting held on 9 December 2024.
3. Disclosure of interests, if any.
4. **County Council**
  - 4.1 County Councillor's Report.
  - 4.2 To [receive information](#) that the Cabinets of the three Sussex upper tier Councils (West Sussex, East Sussex and Brighton & Hove) have agreed to submit an expression of interest to be considered for the Government's Devolution Priority Programme indicating support for a Sussex Mayoral Strategic Authority.
5. District Councillors' [Report for January](#).
6. [Clerk's Report](#).
7. Questions from members of the public present or submitted to the Clerk in writing on items on the agenda (limited to 10 minutes).
8. **Planning**
  - 8.1 **Planning Applications.** The Clerk to submit the agreed response to the Local Planning Authority.
  - 8.1..1 [FB/24/02770/DOM](#) - Jayne Davidson. Troodos 52 Salthill Road Fishbourne. Single storey flat roof extension.
  - 8.2 [Planning Decisions](#)  
A list of decisions has been distributed to Councillors before the meeting and is available from the Clerk on request.
  - 8.3 [National Planning Policy Framework](#): to note that the new framework has been published.
9. **The Public Realm**
  - 9.1 **Blackboy Lane bus shelter**
  - 9.2 To [consider a report from Cllr. Mason](#) on the condition of the wall next to the Woolpack and make any appropriate decision regarding adding drainpipes to the Blackboy Lane shelter. To resolve to install the bus shelter of the same design as the one at the Woolpack on the Main Road at Blackboy Lane junction supplied and installed by Littlethorpe at a total cost of £10131.00.
  - 9.3 **Emperor Way lights:** update.
  - 9.4 **Benches at Creek End**  
To decide wording for plaques on the benches at Creek End, to consider quotes for bases and installation and the cost of supply for two Elwood benches and to resolve to install.

The Fishbourne Centre, 46 Blackboy Lane, Fishbourne, Chichester, PO18 8BE

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9.5 To receive [a report on the condition of the bus shelter](#) at Appledram Lane South and make any relevant decisions.

**10. Annual Parish Meeting:** to confirm the arrangements.

**11. Finance**

11.1 Approval of the accounts and [bank reconciliation as at 31 December 2024](#).

11.2 Payments and Receipts:

11.2..1 Payments - ratification of [payments made in December](#).

11.2..2 Receipts - to note that in December £409.17 was received into the bank: £100 in respect of debt repayment and £309.17 interest.

11.3 To note that a precept of £69231 has been requested from the District Council for 2025/26.

11.4 To note that the Fishbourne Playing Fields Association has changed status from a charity to a Charitable Incorporated Organisation and to agree that the existing agreements between the Parish Council and the FPFA should remain in place with a note to confirm that the change has been recognised by the Council.

**12. Reports:**

12.1 **The Fishbourne Centre:** to receive the resignation of Cllr. Andy Relf as the Council representative on the board and to appoint a replacement.

12.2 **Fishbourne Playing Fields Association.**

12.3 **Meetings with outside bodies:** [Meeting with Police Sergeant Faal](#) re new lights (Cllr. Hunter and the Clerk); CDALC (Cllr. Marshall)

12.4 **Parklands and Fishbourne Flood Protection Group**

**13. To note the next meeting of the full Parish Council will be on 17 February at 7pm in the Fishbourne Centre.**

**Signed:** *Lucy Wright*

Clerk/RFO to Fishbourne Parish Council

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**Date: 15 January 2025**

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