



FISHBOURNE PARISH COUNCIL

MEMBERS OF FISHBOURNE PARISH COUNCIL ARE HEREBY SUMMONED TO A MEETING OF FISHBOURNE PARISH COUNCIL TO BE HELD ON **MONDAY 19 FEBRUARY 2024 COMMENCING AT 7pm** AT THE FISHBOURNE CENTRE, BLACKBOY LANE, PO18 8BE
Members of the public are welcome to attend the meeting (proceedings may be recorded)

A G E N D A

1. **To receive apologies for absence.**
 - 1.1 Request from Cllr. Stone for three months' leave.
2. **To confirm the accuracy and sign the minutes of the meeting held on 15 January 2024.**
3. **Disclosure of interests, if any.**
4. **County Councillor's Report.**
5. **[District Councillors' Report.](#)**
6. **[Clerk's Report.](#)**
7. **Questions from members of the public present or submitted to the Clerk in writing on items on the agenda (limited to 10 minutes).**
8. **Planning**
 - 8.1 **Planning Committee Minutes:** to confirm the accuracy and sign the minutes of the Planning Committee meeting held on 29 January 2024.
 - 8.2 **Planning Applications.** The Clerk to submit the agreed responses to the Local Planning Authority.
 - 8.2..1 **[FB/23/02761/DOM](#)** - Mr Peter Woodward. 1 Halfrey Road Fishbourne. Two-storey side extension, 2 no. dormers and 2 no. roof lights to front elevation, 1 no. dormer to rear elevation, increased ridge height, replacement car port and new front porch with various alterations.
 - 8.2..2 **[FB/24/00021/FUL](#)** - Messrs David Russel, John Effingham & Tony Elkin. Fishbourne Centre Blackboy Lane Fishbourne. Replace existing wooden pavilion with new log cabin pavilion.
 - 8.2..3 **[FB/23/02891/DOM](#)** - Dr David Franklin. Turnstones 8A Old Park Lane Fishbourne. Replacement garden shed.
 - 8.3 **[Planning Decisions](#)**

A list of decisions has been distributed to Councillors before the meeting and is available from the Clerk on request.
 - 8.4 **Appeals:** Any updates
 - 8.5 23/01972/DOM - 8 Mill Close Fishbourne. To note that this application has been withdrawn and the applicant invited to apply again under the correct scheme. The Clerk will monitor the situation and report to enforcement if nothing has been done after two months.
 - 8.6 To consider writing to West Sussex County Council (WSCC) and Chichester District Council to encourage them to use the **[Grampian Conditions](#)** to ensure infrastructure is in place before development.

The Fishbourne Centre, 46 Blackboy Lane, Fishbourne, Chichester, PO18 8BE

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings.

9. Finance

- 9.1 Approval of the accounts and [bank reconciliation](#) as at 31 January 2024.
- 9.2 Payments and Receipts:
 - 9.2..1 Payments - ratification of [payments made in January](#).
 - 9.2..2 Receipts - to note that £710 has been received into the bank in January in respect of Village Voice advertising.
- 9.3 To receive a report from Cllr. Porter concerning the undermentioned agreements and to decide whether to approve them:
 - 9.3..1 Donation agreement with the FPFA of £1000 for playground inspections and insurance.
 - 9.3..2 Replacement donation agreement with the Fishbourne Centre regarding the outside toilets cleaning and maintenance.
 - 9.3..3 Agreement with the Fishbourne Centre regarding the office and associated services.

10. Highways and Byways

- 10.1 20mph limits or zone in the village: to receive any information on progress from WSCC and to make any appropriate decisions.
- 10.2 Emperor Way lights: to receive [information on options for tall lights](#) and to receive information on progress of the funding bid.
- 10.3 [Blackboy Lane nameplate](#): to consider having an additional nameplate at the northern end of Blackboy Lane.
- 10.4 Footpath 555 and 3059 and the sea wall: any updates

11. **Annual Parish Meeting:** To decide on a topic for discussion and to review the date.

12. **Communications Strategy Working Group:** to consider disbanding the group and reforming in May when more resources may be available.

13. **Civility and Respect Pledge:** [To consider signing up to the Pledge.](#)

14. Reports:

- 14.1 **The Fishbourne Centre**
- 14.2 **Fishbourne Playing Fields Association**
- 14.3 **Meetings with outside bodies:** All Parishes Meeting (19 February), [CDC Environment Panel](#).
- 14.4 **Parklands and Fishbourne Flood Protection Group**

15. **To note that the date of the next meeting is 18 March 2024 at 7pm in the Fishbourne Centre.**

Signed: *Lucy Wright*

Clerk/RFO to Fishbourne Parish Council
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Date: 14 February 2024

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