

FISHBOURNE PARISH COUNCIL BUSINESS PLAN (Municipal years 2020/2021; 2021/2022; 2022/2023

“To conserve and, where possible, to enhance the quality of life for all who live and work in Fishbourne, now and in the future.” - Fishbourne Parish Council Mission Statement

A Business Plan answers 2 questions: “Where are we Going?” and “How Are We Going to Get There?” To answer these there is another 2 -part question: What Resources do we need (a) Human? and (b) Financial?

EFFECTIVE WORKING

Training

2020/2021	Councillors encouraged to attend basic councillor training course
2021/2022	Councillors encouraged to attend specific courses according to interests and basic councillor training
2022/2023	Continuous personal development and basic councillor training

PLANNING

Neighbourhood Plan and Local Plan (provisional application to individual year: timing beyond our control)

	All councillors to familiarise themselves with the NP and prepare for choice of sites once allocation is known
2020/21	Public consultation and response to Secretary of State’s new plan (2020) Site surveys to be completed
2020/21/22	Public consultation & FPC response to final version of Local Plan
2021/2022	FNP2: consultation with residents on draft; consultation with our Planning Officer; completion ready for CDC
2022/23	FNP2: FNP2 to Examiner (and Referendum if required)
2022/23	Cllrs to focus on implementation of their policies after discussion in each case with chairman what needs to be achieved and when.

Planning Applications

2020/2021	Clerk to give training session on viewing applications and decision making and declarations of interest
2020/21/22/23	Applications considered using local knowledge, knowledge of NP policies and knowledge of Planning Considerations

FINANCE

3 Year Finance Plan

2020/21	3 year forecast drawn up of known budget headings
2020/21/22/23	Budgets to be reviewed with identified projects included

Finance Committee

- 2020/21 Finance training available for members
- 2021/22 Spread knowledge by recruiting/training new members
- 2022/23 Develop strong and knowledgeable team

COMMUNITY ENGAGEMENT

Working with the community

- 2020/21 Develop a procedure for quick exchange of information/consultation with residents - monthly electronic newsletter?
Organise an inclusive Annual Parish Meeting with stalls etc meeting statutory requirements
- 2020/21/22/23 Report on Business Plan to Annual Parish Meeting and consider additions
- 2022/23 Continue holding public meetings to engage with community on local and national issues

Working with other organisations

- 2020/21 Clerk to produce 'crib sheet' of organisations and the role of the PC therein
- 2021/22/23 Councillors to develop relationships with external organisations

Raising the Council Profile

- 2020/21 Plaques advertising delivered projects
- 2020/21/22/23 Use social media, Village Voice, notice boards, website, meetings, press, word of mouth, KIT list to promote the Council

The Fishbourne Centre / FPFA

- 2020/21 Working party to produce a plan for what happens if the PC is left running the field/centre including budget.
Identify representatives for these organisations and define roles. Possible training. Develop and strengthen relationship between PC
- 2020/21/22/23 and FPFA/TFC

PROJECTS

- 2020/21 Establish a Project procedure for use with all technical projects especially those using outside contractors.
Identify future projects for NHB, preferably via community consultation
- 2021/22/23 Develop an overall implementation plan for all projects, including prioritisation ongoing costs

2020/21/22/23

Build in time for unpredictable priorities – effect of Covid-19, passing down of responsibilities from WSCC and CDC, responses to consultations from HM Government, etc.